To

[The Court of Law]  
[Session]  
[Address]

Mr. [Name & Designation]

Respected sir, due to the serious consequences of my shameful action I am sorry for the sad incident that resulted due to offensive driving. Although the child got minor injuries it was embarrassing for me to be arrested publicly. After going through the rehabilitation program, I have learned not to drive after drinking. My job demands extensive traveling. To fulfill my responsibilities, I must travel distantly to meet my clients.

In case you start criminal proceedings against me, I may not be able to execute my duties. Consequently, my job will be lost, and I know well that the power of decision rests with you.

I apologize for my actions and want to state that I am the only earning hand in my family. If I am sentenced to prison, my family will suffer a lot. I promise not to be involved in such kind of action again. Please consider my apology request before making any decision.

Sincerely,

[Your Name]  
[Case No.]  
[Address]

[DATE Enclosed]