**To**

**[The Recipient Name]  
[Designation]  
[Company Name]**

**Subject: Recommendation for increasing the salary of the [X] Staff**

Respected sir,

I am so pleased to have the opportunity to write this proposal letter for the increment in the salary of my team that has worked day and night for the success of the project.

As a manager of my team, I always kept every member of the team motivated by recalling the company's policy to increase the salary for showing good performance. Our clients are so happy with the project, and they are committed to working with us in the future also.

I am recommending a 10% increment in the salary of every member of my team. I believe that every who has worked in this team has demonstrated great teamwork and deserves to be encouraged and rewarded.

In the end, I would like to say thank you for your time and consideration. You can contact me anytime if you want to know more about the staff, I am writing this proposal for.

Sincerely.

Name of the sender  
Sender’s designation in the company  
Name of the company