**To**

**[The Recipient Name]  
[Designation]  
[School Name]**

**Subject: acquisition of farmland at [X]**

Respected sir,

This letter is being written in response to the advertisement for the land that you claim, is available to be rented for farming purposes. I am interested in growing agricultural items on your land.

I and a few professionals have a professional degree in agriculture and farming. We have also worked for nearly 6 years in the same sector. Currently, we are working on our private land. However, we have decided to expand our knowledge and expertise so that we can grow more food for the community. Through this letter, I would like to request you to please allow us to use your land for farming purposes.

Please allocate us 1.5 hectares of your land where we can do farming.  We would be so happy to have a meeting with you to discuss everything with you in detail. Please visit the profile of our company to know more about it. We look forward to your response. Thank you so much for considering our request.

Regards,

Name of the sender  
Sender’s designation in the company  
Name of the company