**To**

**[The Recipient Name]  
[Designation]  
[School Name]**

**Subject: Need of hiring a candidate for [X]**

Respected sir,

In recent months, it has been seen that your company has started to produce such products that have very low quality. The material of the product is not generally good, and customers are constantly complaining. The product I purchased from your company also stopped working after two days. I was so surprised to see this because this didn't happen in the past.

Considering the past quality of your products, I can easily see that you need to hire a quality assurance engineer who can perform different types of testing on the product before it is launched in the market.

We can provide you with a highly qualified and talented quality assurance engineer who is adept at conducting testing of the product. I believe that after reading this letter, you will create a position for a QA engineer who will ensure that products are launched in the market with fewer faults and better quality. This way, you will be able to make a professional image of your company. Thank you so much for your consideration.

Sincerely,

Name of the sender  
Sender’s designation in the company  
Name of the company