Date:

To:

Name of the employer:

Company’s name:

**Subject: Resignation due to unjust conditions at [XYZ]**

Respected sir,

I am writing in order to let you know that I am resigning from the position of assistant manager. I am so remorseful to inform you that I have taken this decision due to unsatisfactory working conditions at the workplace. My last day will be 1st May 20XX. Please accept this letter as a formal notice of two weeks prior to leaving this job.

I have worked in ABC Company for more than five years. During this time, I was constantly asked to work extra hours and I was not paid enough for those extra hours of work. I thought it would not be possible for me to survive by refusing to work extra and so, I kept managing things and doing unpaid work for the company.

However, this has put real pressure on my physical and mental health and there has been a huge decline in my health. I have come to the conclusion that I am unable to work in such an environment and I should quit as soon as possible.

I really appreciate ABC Company for giving me lots of opportunities to work and gain experience. I have met many cooperative and kind people here and I am going to miss them in the future also.

I wish ABC Company lots of success and I hope that no other worker in the company will have to go through the same unfair environment. Please let me know if there is something you want to ask me.

Regards.

Name of the employer

Signatures

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