Date:

Principal’s name:

**Subject: Complaint letter against the coach [X]**

Respected Sir/Madam,

This letter is being written to make a complaint about Mr. Johnsons who is the opera coach of my son. There is no doubt that Mr. Johnson is a very talented and hardworking trainer. However, he has been behaving very rudely with my son. Not only my son but other students are also being affected due to such behavior.

I believe that no coach in this world should act like this as the coach generally sets examples for his trainees with his conduct. I am keeping this letter anonymous so that no one can trace it back to me. I would like to ask you to look into this matter and investigate thoroughly. I am keeping my identity anonymous as the message is more important than the identity of the person conveying the message.

If you want to talk to me about this matter any further, feel free to contact me at (mention your phone number).

Regards