To

[The Recipient Name]  
[Designation]

Dear Mr. [name]

I [name] am writing to you in reference to the meeting that took place on [date] with Mr. [name] from your Human Resource department. After repeated detailed interviews and thorough inquiry into my earlier work experience, I was hired by your reputed firm. In the last meeting, I was informed about my designation and the work expectations. Finally, I was told the salary structure.

I have considered it for [number] days now, but I am sorry to report that I don’t find this salary satisfactory for this post. The amount of work required is a lot more than the salary package being offered. Also, there is no health insurance or reimbursement of transportation charges.

Currently, when inflation rates have risen so drastically and since I have a young family to raise, it is not possible for me to accept this salary. Please reconsider your offer. I am sure we can work something out if you are a little open-minded about this.

Looking forward to hearing from you.

Yours sincerely,

[Your Name]  
[Designation]