Dear Ms. Maria,

I am writing this letter on behalf of my organization, ABC Limited, to propose a mutually beneficial partnership offer to your company XYZ Limited.

ABC Limited is a travel agency, that is operating in various markets for over twenty years. The current COVID-19 pandemic impacted our operations, and we closed many of our branches and restricted the facilities in our packages. However, as things are coming back to normal, we are re-opening our branches, and hence, seeking partners.

Attached with this letter is the complete profile of our company for you to review our customer base. As you are a renowned name in the hotel industry, we want to propose a partnership offer to you, through which we can avail the discounts for our customers in your hotels, and you can have a good stream of incoming customers on a regular basis. We are also attaching a detailed proposal of partnership with this letter.

We hope to get a positive response from your company soon. Thank you.

Looking forward.

Regards,

David Smith.