Date:

To

(Name of Boss)  
(Designation)  
(Department’s Name)  
(Company’s Name)

**Sub: Interest in rejoining the company**

Dear Sir/Madam,

I was an employee in your organization from (Date) till (Date). I was working in the (name of department) department as a (Designation).

I resigned on (Date) as (state reason here, you may have been sick). I was suffering from (state disease). The doctor told me to go on bed rest till I got better. This took about (tell months) months. Therefore, I was forced to resign despite me loving my job.

I am in good health now, therefore, I want to join the company and will be grateful if this will be possible.

I hope you will consider this matter.

Yours sincerely,

(Your Name)  
(Signature)