Dear [\X]

I am sorry I could not reply to your letter last week. I know Mom would be upset with me as well, but, due to some technical issue, the post was not going out of my school last week. Now, the problem has been fixed, so I am writing to you. I hope you both are enjoying time with grandma and grandpa. Please pay my regards to them as well.

I wanted to talk to you about something else as well. In the last month, our curriculum focused on wildlife, and regarding that, our school has planned an educational trip to Nagzira sanctuary on 15th September 20XX. It will be a one-day trip, but we need written consent from our parents. Our teachers believe that our knowledge about wildlife would certainly be reinforced through this trip. We have to pay $70, as the trip expenses. We will leave early morning and come back in the evening. Our school management has ensured, that there are no dangers or risks for the children, and we will be protected by the special team of tourist guides.

I hope you will give me permission, as I really want to explore the Nagzira sanctuary. I am sending you the consent form, kindly, sign it, and send me a scanned copy or an image. Also, please transfer the funds to my account. The last date to submit the form and dues is 8th September 20XX.

Thank you.

Love,

Sam.