Erica Dane  
Teacher at ABC School

**Dated:** 28th February 20XX

**Subject:** Reporting social media bullies

Respected Teacher,

I am writing this letter to bring a very important issue to your attention which requires strict and immediate action. I am a student of your psychology class along with 20 other students. Some students consider it a privilege to mock others or bully them in the name of fun, but this situation has seriously gotten out of hand as these students are using the power of social media for bullying. They make a group on social media where almost all students at school are added and bully other introvert students by taking their names and sharing their pictures.

As a result, every person in the school laughs at them and makes gestures. A serious event of this bullying has already occurred where a student had to change their school due to constant bullying. This is not good for the mental well-being of students, and they can succumb to this nonsense anytime.

Kindly take strict actions against these students and involve their parents. I hope you will consider my request.

Eagerly waiting for your response.

Regards,

Patricia Dempsey

Grade VIII