**Date:**

**To**

**[The Recipient]  
[Address]  
[Designation]**

**Subject: Company anniversary invitation**

We are pleased to announce the celebration of our 40th anniversary of providing top-class services to the residents of Florida. This is a special occasion that deserves celebration. You are cordially invited as our valued guest on 25th of this month at Town Hall. The provision of world-class services is our hallmark and we have been serving the community since 1981.

We still remember the first day of our establishment as a small company outlet. Since then, we gradually developed ourselves to huge retailers and nowadays, we are known as a business giant amongst our competitors. We feel pride in saying that we are the number one retailer both in the field of sales and services. This is what we had been striving for since our establishment.

We began our functions in 1981 when the founder of this company took his unique idea to members of the town council. They agreed to invest in our development and gradually, we managed to bring a revolution in our field of services. We have maintained our tradition of top-quality services and products. By virtue of our motive, we have expanded in size, became the number one company in the state, and managed to win the pride of performance award three consecutive times.

To celebrate our anniversary, you are requested to bring your family members with you. You will be served food and there will also be entertainment for children. We look forward to establishing long-term business relations with you and are committed to providing you unique services.

We believe that our loyal customers are the main reason behind our huge success. As gratitude, we announce 50 percent flat discount on our all products from 25th to 30th of this month. We again wish you to celebrate our anniversary with us in a special manner.

Sincerely,

Jackson