5th Feb 20XX

Name of the company,

Dear HR,

I am writing this letter to apply for the post of safety supervisor at ABC Company. I believe that I have the ability and skills to create a safe environment in which people can work freely.

I have obtained a bachelor's degree in nursing and I have also earned the certification of safety supervisor training course. Due to my qualification and training course, I can prioritize the health and safety of people. I am not in the best position to identify all the potential risks pertaining to the safety of people and then I can prevent them.

I convey my findings regarding the risks to the manager by making the report. I am capable of reporting everything verbally and in written form with my exceptional writing skills.

I am a person who understands the importance of safety procedures and the importance of following those procedures. I also make sure that everyone working in the company follows those procedures. I have gained enough experience in setting up a training program in which I can train others that helps them stay safe by following safety measures.

I have a very professional attitude towards my job. I try to work with diligence and hard work with my leadership qualities. I am hopeful that I can be the best asset to your company.

You can contact me if you really think that I am a suitable candidate for the job of safety supervisor.

Regards,

Name of the sender