To

[Name Here]  
[Designation]

Re. Justification of the Proposal of Hiring Additional Workforce for the Sector-905 Project based on Necessity and Unmanageable Workload  
  
Dear Sir,

I am writing to show my sincere concerns on the matter of hiring new employees for the project of providing budget phones which are called sector-905 project. The company finalized its proposals and started working on this project with the partnership of W-IT Groups, CA. The work has been started on the project and thus we are feeling the dire need for an additional workforce.

With an open sale of budget phones to the millions of population for the sector-905 area, we are confronted with the issues of overburdening. Our workers have been overburdened and paying extra time for the goals which is already a negative impact on the company’s repute. Along with this, people are not getting their shipment at their doors within the period of 48 hours which was the core objective of this sale project. The company’s website is bearing hundreds of complaints about the shipment process which is also because of the understaffed workload. This is ruining the objectives and goals of the Sector-905 project.

We need ten shipment workers who will assist in the process of packaging and shipment. We also need three data operators who will enter the required data into the project systems. Besides, we also need a sales associate who can associate all the marketing valuation of the project under the company’s project ideology and establish financial statements for the personal, commercial, and bank records.

Talking about the fiscal acclivity, it will cost the company $8230 to hire the aforesaid staff on a temporary basis for a period of six months (until the project completes). With this monetary state, we still can achieve more than $1.8M which is our goal for this project.

For customer satisfaction, smoother and better service, and positive impact on the employees, I request you to investigate this matter and consider my justification by reviewing the flow sheets and investment sheet that has been enclosed with the letter. I shall be thankful to you for this consideration. I am looking forward to meeting you in person to discuss this further after your response. Thank you.

Regards

Luc Still  
Marketing Executive Officer  
I-OPRA, California  
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