[Company Name]  
[Address]

Re. Introducing Commercial Cleaning Services with Latest Extensions  
  
Dear Sir/Madam,

I am writing to make you acquainted with our new extensions of the cleaning services. Since 1992, we have been providing skillful and professional staff for cleaning and laundry services for hospitals, colleges, universities, boarding schools, corporate and non-corporate business firms, and other commercial sectors. We stand among one of the top service providers in America.

According to an estimate, Americans spend most of their time in their offices working in front of their laptops, computers, or other devices. Longer working hours and burdening projects along with their desire to learn and work more makes the accomplishment very difficult. Offices and other commercial places for the business need to keep on working to make their ambiance work-friendly and neat. A tidy and immaculate environment creates motivation to work and makes the focus at work magically strong. Uncluttered and fine ambiance forces the workers to work at their best and stay motivated.

To make this true and possible, we have launched many programs within the cleaning services department. Our cleaners are well-trained, adroit in their work, and dedicatedly honest. We train them and make polish their skills which can complement their cleaning services. We have also launched our new packages that present anti-septic and disinfected cleaning at affordable prices.

A deep and spring cleaning by trained and professional hands can create a healthy working environment by keeping the workforce healthier and thus happier at work. Most of the productivity of an employee depends on the working environment which increases with a neat, fresh, and dust-free ambiance. Our cleaning services not only make the environment productive by cleaning but also give a professional and neat appearance to the workplace.

For more, you can contact us at +[X] or visit our website [email].

You can also look at our packages by downloading the application “Light Dark” (available on both App Store and Apple Store) on your mobile phones. Thank you.

Regards

The Director  
Light the Dark SPO  
49-K, Lopez Jay Road, New York, New York 54000