Date:

Dear Johnson,

We want you to know how important you are to us. We feel fortunate while serving and working with you because you are so special to us. To strengthen our relation, we are hereby inviting you to attend the thanksgiving dinner which has been arranged at the company’s head office on [date].

Without the support of potential clients like you, we wouldn’t have flourished to what we are. We hope you will join us on this happy occasion and add to our joys. We enjoy working with you and hope we will continue our association for a longer period.

Yours affectionately,

[XYZ]