To

[Recipient Name]  
[Hospital Name]  
[Address/Contact]

Re. Proposal of Manpower for the Health Clinic

Dear Robert,

This letter is written to you to offer you the quality and worth-ranked services of our company. Armed Men Security provides security to different institutions, companies, industries, residential areas, colonies, towns, and private security for other purposes. The company is well known for its standard and quality services beyond the city.

We offer you cleaners and housekeepers with very affordable and reasonable prices. Also, the company welcomes various forms of contracts and modifications in service whenever needed. The company is licensed and certified by the US Security Certifications and National Actions. Further, the company has various distinctions based on people’s reviews, and that is why it has become people’s first choice.

We would love to extend our offers to you by proposing a 5% discount on security services. We owe some of the excellent and competent workers with whom you would love to work. For any kind of information or queries, feel free to call our General Manager at [X] or email us at [X] or visit our website [X].

I am looking forward to your kind response. Thank you

Sincerely,

Signature