DATE:

To: [Recipient Name]  
From: [Your Name]

Re. Application for the job of a computer programmer

Dear Sir/Ma’am,

I am Damien Philips from G-9 NYC. I am writing this application for the job of computer programming which was enunciated on the Facebook page of your company on 20th April 20XX. I have done my master's in Computer Programming from Lenix Gro University, Huston. After doing my masters I worked as an internee in JKC Software for one year. After coming back to my country, I started working as a web developer in a tech company for one year.

Due to the pandemic’s ever-enhancing threats, I am looking for a home-based job. I also got distinction in the Tech Expo at Huston. I want to work with high profile companies like yours and want to put all my energy and vim to bring out the best of me. I love working under pressure with deadlines creating a challenging and dynamic environment for me. I am fond of working with the coding system and operating new programs to stabilize the system in operation.

I stay proactive while working from home as it saves a lot of time and energy which is wasted in traveling for the office. I manage to stay focused and productive even when I am working from home. I realize that I am a fit for the job in accordance with the demands made in the advertisement for the job. I assure you to work hard and put my best in this job. I have enclosed the copies of my academics and experience letter and present myself for any kind of further queries and available at [X] or [Email].

I am looking forward to your kind response. Thank you.

Sincerely

(Signature)