Subject: Announcement of Eid Holidays

Good Afternoon to all,

I hope that you all are working very well with all your enthusiasm as ever. This is the time to announce an event of big relief- relief from work and monotonous routines. I know, everyone feels happy in celebrating the special moments with their loved ones rejoicing connectivity and bond of love and stimulating religious event of Muslims. I am pleased to inform you of an official holiday from 25th May 20XX to 31st May 20XX and I expect you all to report back at work with new zeal and zest of working on Monday, 1st June 20XX at 9:00.

Wish a very happy Eid with exuberant beaming of happiness.

Regards

The Senior HR Manager  
MDM Software