To,

Edward John,  
L-56, street 6  
Michigan, USA

15-04-20XX

**Subject**: **Refusal to reduce house rent**

Dear Mr. Edward,

I hope you will be enjoying good health now-a-days. I was out of city for an urgent piece of work. On my arrival, I was informed by my maid about your letter in which you have requested me to reduce the house rent. Although I am aware of the hard time which you are facing these days regarding your business, but I am feeling extremely sorry that decrease in house rent is not possible now. You know that my house is in the center of the city and is easily accessible from all direction. Owing to its location, I was being offered more rental amount than you offered to me. I preferred you keeping in view our relation and my trust on you. In addition, I am providing you all the modern facilities such as electricity, gas, full furnishing, fully equipped kitchen, tiled washrooms and modern style bedrooms. Tenants living around you are paying much more amount as a rent than you are. You can also confirm from them.

As far as I am concerned, you know that I am running my small business, earning a limited amount. Prices of things are being raised day by day. It is very difficult for one to survive with small earnings. This is the reason due to which I cannot accept your request right now. I am sure that you will not mind this and understand my problem. But still if you think that you are paying more house rent, you are welcome to search another house for your residence. I cannot give you any more favor.

Pay my regards to everyone at home.

Yours truly,

Anderson.