

Date: November 12, 2025

It is hereby to inform you that the project that you have assigned has been completed successfully. We have approved all the products from our quality assurance department. All products are tested and certified from authority. You will find no defects and all the products are according to the specification you provided us. I hope you will like our products and order again. If you find any issue feel free to contact and discuss so that we can clear it. Thanks for trusting us and assigning the work. Good day!

Department  
[NAME]

Authorized Signature:

Signature

Business Name

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123 Your Location  
city, state, zipcode.

Tagline will go here

Business Name