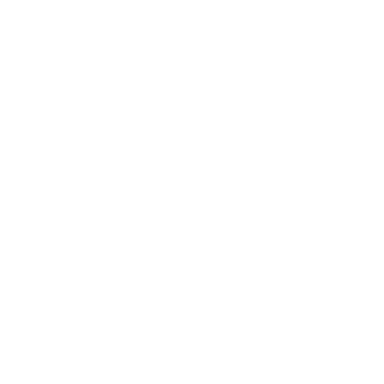
Catering Booking Form



Complete this form and send it to [Contact]. Please contact us at +1 098-555-9098

The date and time below have been reserved for you.

## Event Reservation

(Please save this section as your reminder)

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  | at |  | □ | □ |  |
| Event Name |  | Day |  | Date |  | Time | am | pm |  |
|  |  |  |  |  |
| Organizer Name |  | Email |  | Phone |

If you find your scheduled time inconvenient, please indicate below or call the office to arrange for a different time. Additionally, we would appreciate being notified if you make any changes to the schedule.

|  |  |  |  |
| --- | --- | --- | --- |
| Date catering required |  | Time catering required |  |
| No. of attendees |  | Do you require a cash bar for this event? | Y/N |

**Catering Required**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sr. No** | **Catering Item** | **Unit Price** | **Qty** | **Total ($)** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Signature: Date: