Date  
Name

Dear family,

I feel so embarrassed while writing this letter. You invited me over for the dinner and rescheduled it twice for my convenience and yet, I could not come to attend it.

Actually, my boss called a meeting and I thought I would get free till dinner time, but the meeting continued till 11 p.m., which is why I could not even call and inform you guys.

I seek your apology from the depth of my heart. I am not apologizing only because Emma fought with me over this, but I truly feel bad as my elders were waiting for me over the feast.

Please, forgive me this time and let me know when I can visit you again. To make it up, I will bring all the ready-made dishes and we can just sit, have dinner and quality family time.

I am really sorry again.

Yours,

James.