To

[Recipient Name]

[Title]

[Company Name]

[Street Address] [City, ST ZIP Code

Dear [Recipient Name]:

We are pleased by your kind comments about our product range. You have shown immense interest in our products which has made us post you our brochure. Our perfume ranges from those with a very mild fragrance to one with a strong aroma. The lighter ones have been designed for women whereas the strong ones are mostly made for men. Our prices range is attractive and reasonable. For more information, please view the brochure. For any more detail, contact us on our numbers.

Sincerely,

[Your Name]

[Title]