[X] day notice to terminate the tenancy agreement

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address

Address Line 1

Address Line 2

To [tenant name (could be more than one person or an organization)] in possession of the house/office/building/premises located at [INSERT ADDRESS]

Please note that according to the terms of our lease/rental agreement dated \_\_\_\_\_\_\_\_\_\_\_\_\_, whereby you rented the herein-mentioned property, you were expected to [STATE REASON FOR NOTICE such as failure to pay rent, damage to property, violation of the agreement, violation of county/state rules, illegal use of property]

**Please note:** You are required to [INSERT INSTRUCTIONS such as pay rent, pay for the damage, pay fine or vacate property] within \_\_\_ days of being served this notice. Failure to [INSERT CONDITIONS] will lead to legal proceedings against you in a court of law.

**The landlord retains all rights stated in the rental/lease agreement. nothing mentioned in this notice is to be considered a waiver of any of those rights.**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[Name of landlord/agency]

Address

Contact number