Final notice to vacate the property immediately

Date:

Address

To [person name/company name] in possession of house/office/building/premises located at [INSERT ADDRESS]

This is with reference to the 30-day notice of termination of tenancy served to you on August 12, 20xx on account of continuous lapses in payment of due rent as well as damage to property.

Please note that the notice period to vacate the premises ends today, [insert date]. You are required to vacate the house/office/building/premises immediately. In case of failure to vacate the property, we shall apply for a possession grant in a court of law.

Dated: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[Name of landlord/agency]

Address

Contact number