**To:** Mr. Walner

Manager HR

**From:** Mr. Greg

Assistant Manager, Sales department

Employee #11002

**Subject:** Resignation from the post [NAME]

**Date:**  21st June 2018

Dear Mr. Walner,

This letter serves you as my resignation from the position of [INSERET DESIGNATION] from the company [INSERT NAME] effective [DATE].

I am very sorry to say that the environment of the workplace is not up to the mark and constructive at all. Though I am a new comer in this company, but this period is enough to understand the surroundings. I had no idea that abusing here is considered as a part of fun even during working hours which made me think otherwise.

Earning a good sum of money is not the only purpose behind joining a company. In fact, a well-reputed organization teaches you professionalism and ethics and makes you an amazing person inside out.

In this company, from supervisors to the subordinates all use abusive language which negates mannerism and annihilates the decorum of organization.

This misconduct has affected me in a very negative way and therefore I have decided not to be a part of this firm anymore.

Undoubtedly, I learned many techniques and good things too in this short span and those will always benefit me in one way or the other. I am very thankful to you for that.

Sincerely,

Mr. Greg,

Assistant Manager