[Company Name]

[Street Address] [City, ST ZIP Code]

[Date]

To

[Recipient Name]

[Title]

Dear [Recipient Name]:

I am writing this letter to elucidate you of my decision of leaving the company. This letter serves as my official resignation letter.

The definition of constructive criticism does not include an insult in public. You need to correct your dictionary and definitions both.

On Thursday [DATED], you behaved in such an insulting way that even after trying hard I am unable to come out of that situation. Being a boss, you must have an idea of how to treat your employees even if they do not fulfill the criteria of your expectations. You have no right to insult your workers in public as you don’t own them for the sum of money you give in return for their tireless efforts.

Thanks for giving me a lesson that many books remained unable to give a grounding in me.

Sincerely,

[Your Name]

[Title]