**To:** Mr. Walner

Manager HR

**From:** Mr. Greg

Assistant Manager, Sales department

Employee #11002

**Subject:** Resignation from the post [NAME]

**Date:**  21st June 2018

Dear Mr. Walner,

This letter serves as my resignation from the post [INSERT DESIGNATION] effective tomorrow. I am highly thankful to you for providing me with the best opportunities to work with your company. This place mended me both professionally and personally for what I will always stay loyal to the company and its confidential information.

I am quitting the job due to favoritism that I experienced while working here. I always tried to do my best whether it was a project or matter of maintaining conduct at the workplace. But I am extremely grave for the recent injustice practiced by the management. After being appreciated several times for my hard work and professional attitude, I was completely ignored when it came to promotion. Everybody in the office was expecting it to be bestowed upon me but the discrimination ruled. Consequently, I must bid goodbye to the company.

Once again thank you for giving me the chance to work with a team of high professionals as yours.

Kind regards,

Mr. Greg,

Assistant Manager