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**To Whom It May Concern**

|  |  |
| --- | --- |
| Name of Work/ Project: |  |
| Work Order Number: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Work Period | DD/MM/YYYY | To | DD/MM/YYYY |

This is to certify that Mr. / Miss / Company / Business [Insert name here] has successfully completed [Insert Job/Task Details].

The work is completed on [DD/MM/YYYY] successfully.

Thanking you and assuring you for our best services always

|  |  |
| --- | --- |
| *With Regards*  *[Insert name here]* | Customer Comment:  ………………………………………………….  ………………………………………………….  …………………………………………………..  Signature: |

Tel: +1-871-654-7890Fax: 1236547890Email: info@yourwebsite.comwww.websitename.com

Address: City, Street, Zip Code 1234

COMPANY NAME

Some slogan text will go here