**Salary Delay Complaint Letter**

[Your Name]

[Designation

[Date]

[Recipient Name]

[Street Address] [City, ST ZIP Code]

**Subject:** Complaint about delay of the salary

Dear [Recipient Name]:

It is to inform that its 29th March and I have not received the salary for the month of February. However, I received the pay slip when the salary was not credited to my account. I have been working with this company for many years but never faced such issue before.

I have also completed all the projects on time which were assigned to me. It was mentioned in the contract that you will pay me on 5th of every month.

I also tried to inform the accounting department about it, but nobody took this problem seriously. I have mentioned my employment details below:

[NAME HERE]

[Title]