Leave Application due to Fever

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| To: | Recipient Name |
| From: | Your Name |
| cc: | Name |
| Date: | Date |
| Subject: | One Day Leave due to Fever |

Respected sir,

Since yesterday I have not been feeling well. In the office, I had dizziness and couldn't concentrate on my work today. On returning home I moved to get myself checked by Dr. Henry who diagnosed me having a fever. My condition is still unstable, and the Dr. has advised me to stay at home for bed rest.

Please accept my application for one day leave from office tomorrow dated May 22, 2019.

Thanks

Your sincerely

[Name Here]

[Designation]