Death Condolence Email

Dear Mark,

Today after coming to work, I inquired about your absence and found out that your mother has passed away. I was aware that she was suffering cancer. But I never knew that she was in such a critical situation. In the previous days, I was so much occupied with work which kept me from speaking to you.

I know it’s a very hard time for you and your family. My support and sympathies are with you. We all must face the reality of leaving this world one day. I hope you are coping this loss with all the strength and optimism of your mother.

Love

Ryan