# Used Car Mechanic Checklist

|  |  |
| --- | --- |
| VEHICLE INFORMATION | |
| Vehicle name: |  |
| Model: |  |
| VIN# |  |
| Make: |  |
| Owner Name: |  |
| Owner Address: |  |

|  |  |  |
| --- | --- | --- |
| CHECKLIST | | |
|  | **Item** | **Status/Remarks** |
|  | Check fan speed & air conditioning operation |  |
|  | Check heater operation |  |
|  | Check radio operation |  |
|  | Check parking brake lever travel |  |
|  | Check cigarette lighter operation |  |
|  | Check license plate lights operation |  |
|  | Check dome light operation |  |
|  | Check headlights low & high beam operation |  |
|  | Check turn signal lights operations |  |
|  | Check hazard warning lights operations |  |
|  | Check windshield wipers operation [with wipe switch positions] |  |
|  | Check spray power and direction for washer nozzles |  |
|  | Check steering wheel free play, looseness and wobble |  |
|  | Check horn operation |  |
|  | Check electric side mirror operation if equipped with |  |
|  | Check brake pedal conditions, height and free play |  |
|  | Check all seat belts, and courtesy switch operation |  |
|  | Check all door glass operation |  |
|  | Check the suspension by bouncing LH & RH side [one time] |  |
|  | Check stoplights illumination |  |
|  | Check fuel tank cap damage, deformation & torque operation |  |
|  | Check luggage compartment light |  |
|  | Check spare tire condition, tread depth, and pressure |  |
|  | Check windshield wipers blades condition |  |
|  | Check drive belts tension and conditions |  |
|  | Check brake disc rotor condition |  |
|  | Inspect brake pads condition and thickness |  |
|  | Check fluid leaks from brake caliper |  |
|  | Check tube, hose & union for leaks, damage & twisting |  |
|  | Check suspension & wheel bearing for looseness & noise |  |
|  | Check fluid leaks from wheel cylinder |  |
|  | Check brake caliper & fluid leaks from brake caliper |  |
|  | Check exhaust pipes and mountings |  |
|  | Check oil leaks from engine, transmission or power steering |  |
|  | Check abnormal noise and valve clearance (by sound) |  |
|  | Check power steering fluid level & fluid leakage (557N) |  |
|  | Check engine coolant level in radiator and reservoir tank |  |
|  | Check LLC leak from the radiator hoses |  |
| COMMENT/SPECIAL INSTRUCTIONS | | |
|  | | |