To

[The Recipient Name]

**DATE: September 23, 20XX**

**Re. Complain Letter for Poor Laundry Service**

Dear Manager,

This letter has been written to complain about the poor services experienced at your laundry point. I have been using your laundry service for many months. In the beginning, I found quality service at your laundry service. The company's rider picked up my clothes, which were delivered to me the next day after washing, ironing, and dry cleaning.

The company ended its pick-and-drop service last month due to a shortfall of resources, but the charges remained the same. However, I never asked for compensation or a discount due to sound quality. Recently, I have been faced with trouble with laundry services at your company.

Following are the issues I have faced in two weeks of laundry:

1. Holes in my sweaters
2. Shades of red color on my plain sweatshirts
3. Holes in my carpet
4. Irritating odors of washers
5. Threads coming out of wool clothes
6. Excessive bleaching
7. Use of less detergent for cleaning more chemicals

I faced these issues in previous weeks in your laundry services. You are requested to address the issue at your earliest. If these issues are not addressed, I shall repudiate my membership in your services. Also, I request compensation for the loss caused to my fabric and carpet. I have attached images of fabric damaged in your laundry service as evidence.

I shall be grateful to you if you do the needful. In case of any queries, contact me at [phone number]. Thank you.

Regards

[Name]  
[Residence]  
Attachment: five images in IMG f