**Date:** [Insert Date]

**Applicant Information**

|  |  |  |  |
| --- | --- | --- | --- |
| **Business Name:** |  | | |
| **Business Address:** | [City, State, Zip Code] | | |
| **Phone & Fax** |  | **Email & Website:** |  |

**Business Information**

|  |  |  |  |
| --- | --- | --- | --- |
| **Type of Business:** |  | | |
| **Years in Business:** |  | **Number of Employees:** |  |
| **Annual Sales:** | $[amount] | **Tax ID Number:** |  |
| **Business Structure:** | Corporation | Partnership | Sole Proprietorship |
| LLC | Other: |  |

**Owner/Principal Information**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name:** |  | | |
| **Title:** |  | **Phone & Email** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Name:** |  | | |
| **Title:** |  | **Phone & Email** |  |

**Bank References**

|  |  |  |  |
| --- | --- | --- | --- |
| **Bank Name 1:** |  | | |
| **Business Address:** | [City, State, Zip Code] | | |
| **Contact Person:** |  | **Phone** |  |
| **Account Number:** |  | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Bank Name 2:** |  | | |
| **Business Address:** | [City, State, Zip Code] | | |
| **Contact Person:** |  | **Phone** |  |
| **Account Number:** |  | | |

**Trade References**

|  |  |  |  |
| --- | --- | --- | --- |
| **Company Name:** |  | | |
| **Business Address:** | [City, State, Zip Code] | | |
| **Contact Person:** |  | **Phone & Email:** |  |
| **Account Number:** |  | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Company Name:** |  | | |
| **Business Address:** | [City, State, Zip Code] | | |
| **Contact Person:** |  | **Phone & Email:** |  |
| **Account Number:** |  | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Company Name:** |  | | |
| **Business Address:** | [City, State, Zip Code] | | |
| **Contact Person:** |  | **Phone & Email:** |  |
| **Account Number:** |  | | |

**Credit Requested**

* **Amount of Credit Requested:** $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Agreement**

The undersigned represents that all information provided in this credit application is true and complete. The undersigned authorizes [Your Company Name] to make inquiries into the banking and business/trade references supplied.

**Authorized Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Name (Printed):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Title:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**For Internal Use Only**

|  |  |  |  |
| --- | --- | --- | --- |
| **Credit Approved:** | [ ] Yes [ ] No | **Credit Limit:** $ |  |
| **Approved By:** |  | **Date:** | (DD/MM/YYYY) |

Please return the completed form to:

**[Your Company Name]**  
**[Your Address]**  
**City, State, ZIP Code**  
**Email: [Your Email Address]**  
**Fax: [Your Fax Number]**